

F.01.14 STUDENT APPEAL FORM

Note - Before completing this form, the student should read and understand AVETA's Complaints and Appeals Policy.

STUDENT DETAILS

NAME:			
DATE OF BIRTH:			
STUDENT ID NUMBER:		GROUP NUMBER:	
COURSE:		MOBILE:	

APPEAL DETAILS

DATE OF LODGING APPEAL:	
--------------------------------	--

In order for AVETA to efficiently resolve the issue concerning you, please provide the details of your appeal in the space provided below:

DATE OF OCCURRENCE:		TIME OF OCCURRENCE:	
PLACE OF OCCURRENCE:			
NATURE OF APPEAL (Any additional supporting document/s should be attached to this form):			

Important Note:

1. You should continue to attend timetabled classes until your appeal process is completed
2. Attach any documentation to support your appeal
3. Read and understand AVETA's Complaints and Appeals Policy (available on AVETA's web-site)
4. Submit this form to AVETA's CEO or Administrative Manager

STUDENT SIGNATURE:		DATE:	
---------------------------	--	--------------	--

OFFICE USE ONLY

RECEIVED BY:		DATE:	
---------------------	--	--------------	--