

# Diploma of Business

## BSB50120 CRICOS COURSE CODE: 109055B



### Course Description

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities.

Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills. They may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

### Course Duration

Full time: 52 weeks (which will be timetabled to include public holidays and re-assessment catch-up days so that students can complete their studies within their period of enrolment)

### Course fees

For further information on fee structure for this course, please contact us on [info@aveta.edu.au](mailto:info@aveta.edu.au)

Core Units	Unit Description
BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBXCM501	Lead communication in the workplace
BSBPEF502	Develop and use emotional intelligence
BSBPEF501	Manage personal & professional development
BSBTWK503	Manage meetings
BSBPMG430	Undertake project work
BSBHRM525	Manage recruitment and onboarding
BSBSTR501	Establish innovative work environments
BSBOPS504	Manage business risk